

**ADULT SOCIAL CARE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED August 2014**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

**Recommendations made to Cabinet**

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
5 December 2013 024	PROGRESS WITH IMPLEMENTATION OF THE ADULT MENTAL HEALTH SERVICES PUBLIC VALUE REVIEW (PVR) [Item 9]	That the Cabinet Member for Business Services consider the need for internal training for Surrey County Council employees, in order to prevent discrimination against staff and residents with mental health difficulties.	Cabinet Member for Business Services	This item was referred to the Cabinet meeting on 4 February 2014. A response is included in today's agenda papers.	<i>Complete</i>

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**Select Committee and Officer Actions**

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24 October 2013 018	FAMILY, FRIENDS AND COMMUNITY SUPPORT - SOCIAL	That the Committee implement a working group to track project outcomes and deliverables for the Family, Friends and	Chairman/Democratic Services	The working group have been invited to join the Family,	<i>Complete</i>

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Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
	CAPITAL IN SURREY [Item 7]	Community Support agenda, to report back in March 2014.		Friends and Community Support Project Board. They will provide an update on this work in May 2014.	
24 October 2013 021	SUPPORTING CARERS [Item 8]	That the Directorate explores ways in which it can improve the number of carers providing feedback through the Carer survey.	Carer Development Manager	This has been noted by officers and the response rate for the next Carers Survey will be shared with the Committee.	<i>October 2014</i>
5 December 2013 022	RECRUITMENT AND RETENTION UPDATE [Item 7]	<p>a) That the Committee notes the 17 per cent vacancy rate across the Adult Social Care Directorate, and encourages officers to continue measures to address this.</p> <p>b) That officers develop closer working with universities and colleges to ensure the supply of quality applicants for vacancies within the Directorate.</p> <p>c) That the Cabinet Member lobby nationally for the development of</p>	HR Relationships Manager (Adults) / Scrutiny Officer	The Vice-Chairman met with Officers in HR and discussed some of the matters raised in this recommendation. An item has been added to the 2014/15 Work Programme.	<i>Complete</i>

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		<p>vocational routes into the social work profession.</p> <p>d) That officers explore a regional and localised approach to sourcing agency staff.</p> <p>e) That members are involved in the development of the next workforce strategy, prior to its publication in April 2014.</p>			
5 December 2013 023	SERVICE FOR PEOPLE WITH A LEARNING DISABILITY PUBLIC VALUE REVIEW (PVR) UPDATE [Item 8]	<p>a) That officers work to increase the occupancy rate of Surrey assets with Surrey Residents.</p> <p>b) That future reports illustrate the work of community/ self-help groups in relation to each work-stream in the Public Value Review.</p> <p>c) That future reports demonstrate how the service has offered suitable alternatives to short breaks, and seeks more opportunities to identify alternatives.</p> <p>d) That officers report back to the Committee on the progress of the Service for People With A Learning</p>	Assistant Director for Personal Care and Support	The Committee will receive a further report on the outcomes of the Public Value Review (PVR) in 2014. This will be added to the forward work programme in due course.	<i>December 2014</i>

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		Disability Public Value Review in a year.			
5 December 2013 025	PROGRESS WITH IMPLEMENTATION OF THE ADULT MENTAL HEALTH SERVICES PUBLIC VALUE REVIEW (PVR) [Item 9]	That the Directorate circulates a report to Local Committees advising them of the work of the Adult Mental Health Services Public Value Review and outlining the provisions in the area.	Senior Manager, Commissioning, Adult Social Care	Officers have noted this recommendation and will provide a response for June 2014.	<i>June 2014</i>
16 January 2014 026	SAFEGUARDING ADULTS [Item 7]	That the Directorate provide further evidence of co-operation with the Children's Safeguarding Board and the six Clinical Commissioning Groups.	Interim Strategic Director, Adult Social Care	Officers have noted this recommendation and will provide a response for June 2014.	<i>June 2014</i>
16 January 2014 027	SAFEGUARDING ADULTS [Item 7]	That the Directorate support the roll-out the Elmbridge model county-wide.	Interim Strategic Director, Adult Social Care	Officers have noted this recommendation and will provide a response for June 2014.	<i>June 2014</i>
16 January 2014 028	SAFEGUARDING ADULTS [Item 7]	That the Directorate explore how trusted third parties can be involved in the safeguarding process.	Interim Strategic Director, Adult Social Care	Officers have noted this recommendation and will provide a response for June	<i>June 2014</i>

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				2014.	
16 January 2014 030	SAFEGUARDING ADULTS [Item 7]	The Directorate to provide information on the level of training compliance.	Senior Manager, Safeguarding Adults	Officers have noted this recommendation and will provide a response for June 2014.	<i>June 2014</i>
16 January 2014 031	IMPROVEMENT TO THE ADULTS INFORMATION SYSTEM (AIS) FOLLOWING 'RAPID IMPROVEMENT EVENTS' [Item 8]	That the Directorate involve the Committee in future development of a new system specification.	Assistant Director for Policy & Strategy	This will be reviewed in September as it is dependent on the market response to the Care Bill.	<i>September 2014</i>
16 January 2014 032	IMPROVEMENT TO THE ADULTS INFORMATION SYSTEM (AIS) FOLLOWING 'RAPID IMPROVEMENT EVENTS' [Item 8]	That the Committee encourages the Directorate to include feedback from officers who use the system in any future update item.	Assistant Director for Policy & Strategy	This will be reviewed in September as it is dependent on the market response to the Care Bill.	<i>September 2014</i>
16 January 2014 033	ADULT SOCIAL CARE LOCAL AUTHORITY TRADING COMPANY BUSINESS CASE [Item 10]	That officers provide the finalised arrangements for the Local Authority Trading Company for the Committee to review at the 1 May 2014 meeting.	Lead on Trading and Income Generation – Business Services	An update is included on the agenda for today's meeting.	<i>Complete</i>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
6 March 2014 036	DIRECTOR'S UPDATE [Item 6]	The Chairman to write the Chief Fire Officer for Surrey passing on congratulations for the IESE award.	Chairman/Democratic	This will be followed up and a letter produced.	<i>Complete</i>
6 March 2014 037	DEMENTIA FRIENDLY SURREY [Item 7]	That the Directorate continue the publicity and awareness campaigns around dementia in order to increase the number of early diagnoses made and improve outcomes for those with dementia.	Senior Manager, Commissioning	Officers have noted this recommendation and will provide a response for September 2014.	September 2014
6 March 2014 038	DEMENTIA FRIENDLY SURREY [Item 7]	That the Directorate review the impact of Innovation Fund projects in 12 months time.	Senior Manager, Commissioning	This has been added to the 2014/15 Work Programme.	<i>Complete</i>
6 March 2014 039	DEMENTIA FRIENDLY SURREY [Item 7]	That the Directorate ensure the lessons and achievements are embedded in commissioning and service delivery activity of Adult Social Care, including the Family, Friends and Community Support project.	Interim Strategic Director for Adult Social Care	Officers have noted this recommendation and will provide a response for September 2014.	September 2014
6 March 2014 040	PROGRESS OF RECOMMENDATIONS ARISING FROM THE SERIOUS CASE REVIEW - GLORIA FOSTER [Item 8]	That the Committee further review the implementation of the recommendations arising from the Serious Case Review in six months time, to ensure policies and practices are robust.	Chairman/Democratic Services	This has been added to the 2014/15 Work Programme.	<i>Complete</i>

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6 March 2014 041	PROGRESS OF RECOMMENDATIONS ARISING FROM THE SERIOUS CASE REVIEW - GLORIA FOSTER [Item 8]	That the Committee is advised of the outcome of the disciplinary actions undertaken following the Serious Case Review.	Interim Strategic Director for Adult Social Care	Officers have noted this recommendation and will provide a response for September 2014.	September 2014
6 March 2014 042	PROGRESS OF RECOMMENDATIONS ARISING FROM THE SERIOUS CASE REVIEW - GLORIA FOSTER [Item 8]	That the Committee is advised of the outcome of recommendation two of the Serious Case Review, and the decision regarding the oversight of all social care cases, including self-funders, in preparation for the passage of the Care Bill.	Interim Strategic Director for Adult Social Care	Officers have noted this recommendation and will provide a response for September 2014.	September 2014
6 March 2014 043	INCOME/DEBT UPDATE REPORT [Item 10]	That the Committee receive a further update on Income/Debt in Adult Social Care Directorate in 12 months time.	Chairman/Democratic Services	This has been added to the 2014/15 Work Programme.	Complete
6 March 2014 044	BUDGET UPDATE [Item 11]	That the Committee receive a report covering both budget monitoring and the updated Medium Term Financial Plan for 2014-2019, following the Cabinet meeting on 25 March 2014.	Interim Strategic Director for Adult Social Care	This item is being presented at today's meeting.	Complete
01 May 2014 045	BUDGET UPDATE [Item 8]	a) That the Council Overview & Scrutiny Committee considers issues concerning improving IT solutions for Adult Social Care front-line staff at its meeting on 4 June 2014. b) That the Committee continues to monitor the budget position of the	Council Overview & Scrutiny Committee  Adult Social Care Select		

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		Directorate on a quarterly basis.	Committee		
1 May 2014 046	COMMISSIONING AND MANAGING THE MARKET [Item 9)	<p>a) That the private providers meet with the Directorate to explore the mutual challenges in recruiting and retaining high quality staff, and identify areas where they can jointly influence the market.</p> <p>b) That a list of commissioned services is circulated to local Committees with a focus on what services are available locally.</p>	Assistant Director for Commissioning		
26 June 2014 047	DIRECTOR'S UPDATE [Item 6]	<p>The Strategic Director to report back with comments on the following priorities which were recorded as red at the end of the year:</p> <ul style="list-style-type: none"> <li>• Grow preventative services in partnership with Borough and District Councils</li> <li>• Maximise social capital in localities with effective care packages</li> <li>• Empower people and their carers to live independently</li> </ul>	Strategic Director		<i>September 2014</i>
26 June 2014 048	SELF FUNDER STRATEGY [Item 8	<p>In relation to the Assessment and Review Strategy, the Committee:</p> <ul style="list-style-type: none"> <li>• Requested that the outcome of the pilot and</li> </ul>	Assistant Director for Policy & Strategy		<i>December 2014</i>



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		<p>draft strategy be presented to Adult Social Care Select Committee in December, and;</p> <ul style="list-style-type: none"> <li>Request that officers produce an executive summary/briefing for all County Councillors, to aid understanding of the Care Act's requirements in relation to people who fund their own care.</li> </ul>			
26 June 2014  049	GET WISE UPDATE [Item 9]	<p>Recommends that the Cabinet Member takes forward with the relevant government minister the significant concerns raised regarding delays in welfare reform delivery.</p> <p>Requests that the service work with its Commissioners to ensure waiting lists were not created with rising demands.</p> <p>Recommends that the Service circulate (via Democratic Services) the contact details for getWISE to all County Councillors</p>	<p>Cabinet Member for Adult Social Care</p> <p>Assistant Director for Policy &amp; Strategy</p>	<p>Letter to DWP drafted</p> <p>Info circulated</p>	September 2014

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26 June 2014 050	DOMICILIARY CARE TENDER [Item 11]	Put forward Margaret Hicks and Barbara Thomson as Member representative/s to sit on the Domiciliary Care Reference Group. (Action by: Jean Boddy)	Senior Manager - Commissioning		